

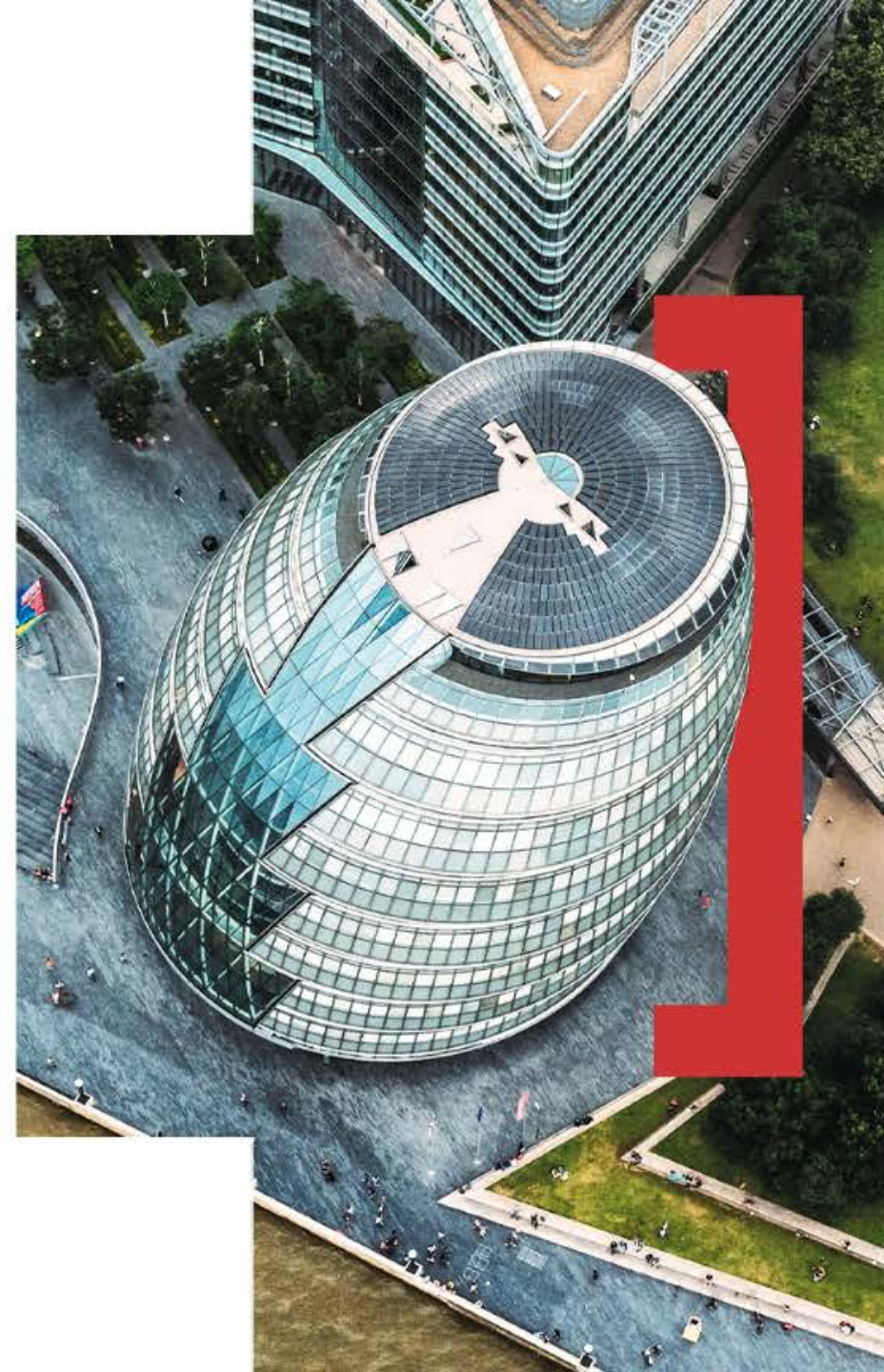


**BAYES**  
BUSINESS SCHOOL  
CITY UNIVERSITY OF LONDON

(formerly Cass)

## How to submit an online application

[ [bayer.city.ac.uk](http://bayer.city.ac.uk) ]



# Where to apply - <https://www.bayes.city.ac.uk/study/masters/courses>

Select the course you wish to apply for. You will only be allowed to submit one application each admissions cycle, which should be for your first choice course. You will be given the opportunity to nominate a second and third choice course later in the application form.

The screenshot displays the Bayes Business School website. The header includes the logo and navigation links: Study, Business services, Faculties and research, News and events, and About us. A secondary navigation bar lists various program levels: Undergraduate, MSc, Online programmes, MBA, PhD, Executive PhD, Executive Education, Summer School, and Courses. A prominent red button labeled 'Master's courses' is visible. Below this is a search bar with the text 'Find a master's course' and a search icon. A dropdown menu is open, showing a list of subjects including Actuarial science, Business and management, Charity and philanthropy, Creativity and innovation, Entrepreneurship, Finance, Insurance and risk management, Marketing, Part time, Quantitative finance, Real estate, Shipping and energy, Summer School, and Supply chain. The search results section shows '35 search results' and a pagination control with 'Previous', '1', '2', '3', '4', and 'Next'. The first result is for 'Actuarial Management', an MSc program. The description states: 'This course covers the Core Practices subjects and Specialist Principles subjects of the Institute and Faculty of Actuaries. Bayes - a real-world focus.' The duration is listed as '12 months full-time 24 months part-time'.



Log in to your existing account if you have submitted an application in the past – please click on the relevant button if you have forgotten your password, and our IT team will assist.

Please create a new account if you have not previously submitted an application.

## Welcome

### Login

Please use this page to submit your postgraduate application.  
If you are attempting to access e:Vision as a City student - please click [here](#) instead.

#### Returning Alumni/Student?

Please use your Student IT Username and Password.

You are applying for **MSc Actuarial Management** to start in the academic year **2022/3**. Please log in using your email address and password below. If you have not applied to us using the online application form before please select New User.

Email Address\*

Password\*

Log in

Returning Alumni/Student and forgotten your password?

New to City and forgotten your password?

### New users

Create account

Enter your personal and contact details in the fields. Please enter this information as stated in your passport. These details will be used in future official correspondence.

After clicking 'Create User' you will be taken to a page to confirm the details, and then to agree to some City, University of London terms and conditions.

Title *	<input type="text"/>
Forename(s)	<input type="text"/>
Surname	<input type="text"/>
Gender	<input type="text"/>
Date of Birth	<input type="text"/>
Email Address *	<input type="text"/>
Confirm Email Address	<input type="text"/>
Password *	<input type="text"/>
Confirm Password *	<input type="text"/>

Cancel

Create User

On this page you need to complete your personal information, including nominating your second and third choice courses. If you are successful for your first choice course your application will not automatically be assessed for your consecutive choices. If your application is not successful for your first choice course it will be considered for your second choice.

[Personal Info](#)

[Qualifications](#)

[Personal Statement](#)

[Supporting Info](#)

[Equal Opportunities](#)

[Documents Checklist](#)

[Review](#)

## Online Application

### Your application

Fields marked with an asterisk (\*) are mandatory.

What other courses of study would you select if this course was unavailable? Please enter the exact title of the course.

Second choice course

Third choice course

Are you a member of City University London staff?

Yes  No

After confirming your personal details and adding your home address, please complete the Nationality section. If you have dual nationality, select the nationality with which you intend to register at the University should you be made an offer (this information will also be taken into consideration for visa purposes, scholarship applications etc).

## Nationality

The nationality that you enter should be that in your passport. If your nationality is one of the home countries of the United Kingdom, i.e. England, Scotland, Northern Ireland or Wales, please select United Kingdom as your nationality from the nationality list.

If your country of current residence is in the United Kingdom please select the appropriate home country, i.e. England, Scotland, Northern Ireland or Wales, from the country of current residence list.

**Nationality\***

Please select



**Second nationality**

Please select



**Country of current residence \***

Please select



**Country of birth \***

Please select



In order for us to fully assess your application, we need as much information about your Higher Education and work experience as possible. This information will be collected over the next sections of the application form.

Please input your previous Higher Education qualification details here. If you are currently completing your degree, please enter the date on which you expect the degree to be completed, and select 'Yes' in the 'Pending result' field.

If you do not yet have your final degree documents, you will still need to upload your interim degree transcript showing the grades you have received to date.

If you have completed your degree, ideally you should upload both the final degree transcript and certificate.




If your degree documents are not in English language, please arrange for them to be officially translated, and upload both the original language documents and the translations.

## Qualifications and experience

Fields marked with an asterisk (\*) are mandatory.

### Higher Education

The "Subject/major" field should have the name of the award obtained or expected including the degree title and major subjects (e.g. BA in Arts). The "Date Awarded" field should be formatted dd/mm/yyyy. You will need to provide a copy of your degree certificate and transcripts of all your results. If these are in a language other than English, you must include certified translations. All applicants must indicate the system of assessment used in the "Mark Scheme" field. If your results are not yet known at the time of application, please indicate when your results will be known in the "Date awarded" field and send them to the Admissions Office as soon as they are published. Please note that we do not require any extracurricular certificates. Please only upload certification of relevant academic or professional qualifications.

Subject/major *	<input type="text"/>
University *	<input type="text"/>
Country *	<input type="text" value="Please select"/>
Award *	<input type="text" value="Please select"/>
Mark Scheme *	<input type="text" value="Please select"/>
Awarded date (dd/mm/yyyy) *	<input type="text"/> 
Start date (dd/mm/yyyy) *	<input type="text"/> 
End date (dd/mm/yyyy)	<input type="text"/> 
Pending result?*	<input type="text" value="Please select"/>
Do you have your final transcript? *	<input type="text" value="Please select"/>

No file chosen

In your Secondary School qualifications. Please therefore add your secondary school details here. You can add all subjects and respective grades in one record, rather than adding a new qualification for each subject. It is advisable to also add this information to your CV.

If you hold any professional qualifications, please add the details and upload the certificates/transcripts here. some cases we need to assess

#### High school/highest pre-university study


School/college	<input type="text"/>
Subject/major	<input type="text"/>
Rank/final grade	<input type="text"/>

Please upload a copy/copies of your certificate(s) and transcript(s)/marksheet(s). (please also use this upload facility for any certificates or documents relating to any additional qualifications you choose to add below)

No file chosen

#### Other qualifications

Please note that we do not require any extracurricular certificates. Please only upload certification of relevant academic or professional qualifications.

Title	<input type="text" value="Please Select"/>
Direct or exempted	<input type="text" value="Please Select"/>
Level of membership/subjects passed	<input type="text"/>
Start date	<input type="text"/> 
End date	<input type="text"/> 

Please upload any documentation to support the achievement of this qualification below (if you add further qualifications using the 'Add another' button below, please also use this upload facility to upload the additional certificates/documents related to the added qualification)

No file chosen

Please enter your current and past work experience, and upload your CV. Ensure that your full work history is shown on your CV.



Check out our blog post for top tips on writing your CV and personal statement - <https://www.bayes.city.ac.uk/study/masters/blogs/2021/march/top-tips-for-writing-your-personal-statement-and-cv>

### Current employment

Current job title	<input type="text"/>
Profession	<input type="text"/>
Company/Organisation name	<input type="text"/>
Sector	<input type="text"/>
Location (City, Country)	<input type="text"/>
Number of years experience, since graduation (not including internships)	<input type="text" value="Please Select"/>

### Employment history/work experience

Please include your most relevant work experience and training, this can include paid or unpaid, full or part-time work.

Company/organisation name	<input type="text"/>
Title	<input type="text"/>
Nature of duties	<input type="text" value="You may enter 50 characters."/>
Start date	<input type="text"/> 
End date	<input type="text"/> 




Please upload a copy of your CV:

No file chosen

Please see our English language requirements here - <https://www.bayes.city.ac.uk/study/masters/apply/entry-requirements>  
If you have already taken an approved English test, please add your results here, and upload your score report.

### English language qualifications

If English is not your first language and you have not completed a first or second degree in a majority English speaking country, you are required to provide documentary evidence that you have met the required level of English for the course that you are applying to.

Qualification	<input type="text" value="Please select"/>
Awarding body	<input type="text"/>
Start date	<input type="text"/> 
End date	<input type="text"/> 
Date awarded	<input type="text"/> 
Result	<input type="text"/>
IELTS Test Report Form number	<input type="text"/>
TOEFL registration number	<input type="text"/>

[Please upload a copy of your English language certificate and transcript/marksheet](#)

No file chosen

Although not required for your initial application, a strong GMAT score can enhance your application. If you have a GMAT test result, please enter the details and upload a copy of the score report here. Further information can be found here -

<https://www.bayes.city.ac.uk/study/masters/apply/entry-requirements>

### Graduate Management Admission Test (GMAT)

Date awarded	<input type="text"/>
Overall score	<input type="text"/>
Verbal percentile	<input type="text"/>
Quantitative percentile	<input type="text"/>

Please upload any documentation to support the achievement of this qualification below.

No file chosen

Now, please upload your personal statement. The statement should clearly indicate your motivation to take your chosen Master's degree, and how it will help you to achieve your career goals.

For advice on writing the personal statement, please see our blog post here -

<https://www.bayes.city.ac.uk/study/masters/blogs/2021/march/top-tips-for-writing-your-personal-statement-and-cv>

## Personal statement

Fields marked with an asterisk (\*) are mandatory.

Please upload a copy of your personal statement: \*

Choose File No file chosen

Upload selected document

You will need to nominate two referees to support your application. At least one should be academic (from your Higher Education studies). The second reference can be professional (if you have work experience), or academic. If you have been out of full time education for more than two years you can nominate two professional referees.

For more information about references, please see our blog post here -

<https://www.bayes.city.ac.uk/study/masters/blogs/2021/april/how-to-submit-your-references>

It would be advisable to seek permission from your referees in advance. We will normally only contact your referees if your application is successful.

### References

Please ensure that in either case you request permission from your nominated referees. Please also check that the email addresses have been entered below correctly.

First name \*

Surname \*

Referee's job title \*

Institution / Company\*

Email address \*

### Second referee

First name\*

Surname\*

Referee's job title\*

Institution / Company\*

Email address\*

[Back](#) [Save & return later](#) [Next](#)

Please complete the Finance and Other details sections, paying close attention to the guidance given.

### Finance

You are expected to make suitable arrangements before entry for financial support, both for fees and for living expenses, for the whole of your period of study at Bayes Business School. If you have already made arrangements you should indicate these together with and post any documentary evidence such as a sponsor's letter.

Students should only select the 'Fully sponsored' or 'Partly sponsored' option below if they are having all or some of their tuition fees paid on their behalf by organisations such as government departments, companies, charities or employers. Relatives or friends will not be accepted as sponsors. If your studies are being funded by a family member, friend or acquaintance then please choose 'Self-Funded'.

If you are in the process of applying for sponsorship of your studies but have not yet received confirmation of any formal support then please choose Self-funded for the present time and we will be happy to update your record once your sponsorship is confirmed.

How do you propose to finance your studies here? City, University of London requires you to pay any fees charged in connection with your programme of study \*

Please select

### Other details

Are one of your parents an EU national?

Please select

If you are not a UK national and are permanently resident in the UK, have you been granted any of the following by the Home Office?

Please select

If you are a national of the EU (including the UK) but have lived outside the EEA for any periods over the last three years (other than holidays), please list your periods of residence outside the EEA and the purpose of your stay e.g. work, education. You may be required to provide evidence.

Country

Please select

Start date



End date



Purpose

Add another

Please let us know about your visa requirements. If you are unsure about whether you require a visa to study in the UK, or you would like to find out more about Student visas, please follow the link to the Home Office website in the form. You can also find information on the University website - <https://www.city.ac.uk/prospective-students/apply/visas>

## Visa requirements

If you are applying for a full time course for 6 months or more at City, University of London and you are not from the European Economic Area/Switzerland you may need to apply for a General Student Visa. Further information about Student visas can be found on the [Home Office's webpages](#).

Do you require a visa to study in the UK? \*

Please select



Back

Save & return later

Next

Please fill in the Equal opportunities monitoring and Knowing more about you sections. This information will not be visible to the Admissions Panel.

#### Equal opportunities monitoring

Fields marked with an asterisk(\*) are mandatory.

City, University of London confirms its commitment to equal opportunities in all its activities. The University must not discriminate against an applicant on any of the following grounds: political belief; gender; sexual orientation; age; disability; marital status; race; nationality; ethnic origin; religion; or social background.

In addition, in certain circumstances the Institution may be under a duty to disclose or share your personal data (including sensitive personal data) in order to comply with any legal or regulatory obligation, and to protect the Institution's rights, property, or safety of our employees, students or others. The institution may also be required to share anonymised and aggregated summaries of personal data in applications and submissions to regulatory bodies or in order to further our strategic commitments to equality, diversity and inclusion.

Disability or long-term medical condition\*

Please select ▼

Ethnic origin\*

Please select ▼

#### Knowing more about you

Thank you for taking the time to complete the application. If you would like more information about your course of interest, you can see more details about opportunities to visit City [by looking here](#).

What is your main motivation to consider postgraduate study?\*

Please select ▼

Why are you considering postgraduate study at City?\*

Please select ▼

How did you first hear about us?\*

Please select ▼

What type of interaction have you had with City prior to your application?\*

Please select ▼

Which best describes your current situation?\*

Please select ▼

Have you previously completed a short course at City?\*

Please select ▼

If you are an agent completing this application on behalf of the applicant, please provide your agent ID:

Please [e-mail](#) the International Office if you have not been allocated an agent code

Before you submit your application you will have the opportunity to see which documents you have already uploaded, and you will also have a chance to upload any additional documents in support of your application.

Please note that, in order to make a decision on your application, the Admissions Panel needs to see at least the following documents (please refer to the respective Course page on the Bayes Business School website for full details of documents needed for decision-making):

- Degree transcript (interim transcript if you have not yet completed your degree, plus list of modules you are taking in your final year). A copy of the grading scheme is also useful (often found on the reverse of degree transcripts).
- Personal statement
- CV
- Professional qualifications (if applicable)

Failure to upload the necessary documents with your online application form may result in delays in the assessment of your application.

Some documents can arrive at a later stage – e.g. English language test results, two references, GMAT, and confirmation of professional qualifications.



The final stage of the online application process is to review your answers. Please ensure that all information is correct and that all necessary sections have been completed. We can normally make a faster decision if you provide as much information as you can when you submit the application. Please note that we may request additional documents in support of any statements you make in your application.

When your application has been submitted it will be assigned to your Admissions Officer, who will normally be in contact with you within the next few working days. If we require any further documents or clarifications, we will contact you by email.

If you have any queries during the application process, please don't hesitate to contact either [Bayes-Masters@city.ac.uk](mailto:Bayes-Masters@city.ac.uk), or the Admissions Officer for the course to which you are applying - <https://www.bayes.city.ac.uk/study/masters/contact-us>

Thank you for applying to Bayes Business School, and good luck!

Bayes MSc Admissions Team



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